



## Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110301

### TENDER NOTICE

Sealed Tenders are invited under two-bid system for **Change of Title Covers of Various Type of Old Answer Books for the Board's Examinations-2017** from reputed Answer Book Printers, preferably Security Printers, who have printed Answer Books of similar nature for public Examinations conducted by Education Boards/Universities/Public Service Commission.

Tender Form having all the Specifications, Terms and Conditions can be purchased from the Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day from **17.08.2016 to 06.09.2016** on payment of Rs.1000/- in cash (non-refundable) or can also be downloaded from CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or CPP Portal for which Bank Draft of Rs.1000/- be enclosed with the Tender Form (Technical Bid) in favour of Secretary, CBSE payable at Delhi or cash be remitted to the Cashier, CBSE and photocopy of cash deposit receipt be enclosed with the Tender Form before its submission. The Tenders received after the specified closing date and time shall be rejected.

For details you may visit link "Tender" on CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or CPP Portal.

Sd/-  
JOINT SECRETARY (A&L)

Tender Form No.: .....

# TENDER DOCUMENT

Sr. No.	Tender No. / Brief Description of the products	Contact Person
01	Change of Title Covers of Various Type of Old Answer Books for the Board's Examinations-2017	<p>DEPUTY SECRETARY (ADMN.III)</p> <p>Tel.: 011-22500029 &amp; 22500143</p> <p><b>Address:-</b> Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre Preet Vihar, Delhi-110301</p>

## IMPORTANT DATE & TIME

Date of availability of Tender documents at	Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day <b>from 17.08.2016 to 06.09.2016</b> on payment of Rs. 1000/- in cash (non-refundable) or can also be downloaded from CBSE website <a href="http://www.cbse.nic.in">www.cbse.nic.in</a> or CPP Portal for which Bank Draft of Rs. 1000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi or cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission.
Last date of collection of Tender documents	<b>06.09.2016 u p t o 2.30 p.m.</b>
Date of opening of Technical Bid	<b>06.09.2016 u p t o 3.00 p.m.</b>
EMD Amount to be submitted	<b>Rs. 2,50,000/-</b>
Item stated in requirement schedule	<b><u>As stated at Annexure IV &amp; V</u></b>

## **CONTENT**

Annexure	Description of Section
I	Instructions to bidders
II	Terms & Conditions of the Tender
III	Eligibility Criteria
IV	Requirement Schedule
V	Specification & allied technical details
VI	Tender form (Technical Bid)
VII	Tender form (Financial Bid)

## **CENTRAL BOARD OF SECONDARY EDUCATION**

### **INSTRUCTIONS TO BIDDERS**

1. The Tender Form can be purchased from the Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day **from 17.08.2016 to 06.09.2016** on payment of Rs. 1,000/- in cash (non-refundable) or can also be downloaded from CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or CPP Portal for which Bank Draft of Rs. 1,000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi or cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission.
2. The Technical and Financial Bids be kept in two separate envelopes and both envelopes be kept in another bigger envelope duly sealed with superscribing **“Tender for Change of Title Covers of Various Type of Old Answer Books for the Board’s Examinations-2017”** and addressed to the Secretary, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110301.
3. The Terms and Conditions duly signed by the Tenderers and the Tender form complete in all respects along with EMD of **Rs. 2,50,000/-** in the form of Bank Draft or Bank Guarantee in favour of the Secretary, CBSE, Preet Vihar, Delhi from any of the scheduled Commercial Banks may be sent by post or dropped in the Tender Box kept on the ground floor of the CBSE Preet Vihar, Building **upto 2.30 pm on or before 06.09.2016**.
4. The Earnest Money of the Tender is **Rs. 2,50,000/-** in the form of Bank Draft or Bank Guarantee in favour of the Secretary, CBSE, Preet Vihar, Delhi from any of the scheduled Commercial Banks. The EMD shall remain valid for a period of 60 days.
5. Those registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) are exempted for submission of the earnest money but they shall be required to make payment of tender fee of Rs. 1,000/-. The tender should invariably accompany the proof to this effect.
6. Tenders received after expiry of date, time and those without EMD shall be rejected. Technical bids will be opened on the same date i.e. **06.09.2016** at 3.00 pm in the presence of the Tenderers or their authorized representatives, who may like to be present.
7. Technical Bid shall be evaluated by a Committee constituted for the purpose. The technically qualified bidder shall be considered for Financial Bids and will be informed the time & date of opening of the Financial Bid.
8. The Chairman, CBSE reserves the right to accept or reject any or all the tenders without assigning any reason.
9. Conditional/incomplete bid shall not be accepted.

## CENTRAL BOARD OF SECONDARY EDUCATION

### TERMS AND CONDITIONS

1. Tenders containing Technical Bid and Financial Bid in sealed envelopes super scribed “**Tender for Change of Title Covers of Various Type of Old Answer Books for 2017- Examinations**” should reach this office **upto 2.30 P.M. on or before 06.09.2016** along with EMD of Rs. **2,50,000/-** in the form of Bank Draft or Bank Guarantee. Tender without Earnest Money will not be accepted. Technical bid will be opened on the same day at 3.00 P.M in the presence of Tenderers or their Authorized Representatives, who may like to be present. No separate communication will be sent in this regard.
2. For change of title cover of old answer books, the rates should be quoted after deducting the cost of waste cover & OMR sheet but inclusive of cost of paper to be used for change of title cover, OMR sheet, printing charges, thread stitching, numbering, perforation as - ‘CBSE-17’, packing, cartage and F.O.R. delivery etc.
3. The old answer books which are required to be title & OMR sheet changed and slips changed shall have to be collected by the agency from the Regional Offices premises situated at **Ajmer, Allahabad, Bhubneswar, Chennai, Delhi, Dehradun, Guwahati, Panchkula, Patna and Thiruvananthapuram** and delivery of answer books after change of title cover shall be made to the Regions. Freight charges have to be borne by the supplier for lifting of the old answer books and for delivery of answer books after change of title cover upto the Godowns of the Board at the Regions (F.O.R.) as per requirement to be intimated by the Board.
4. Rates should be quoted for delivery upto the CBSE Godown including all taxes. Delivery of answer books will be taken at office premises as per requirement to be mentioned in the work order. The Answer Books are of 32, 40 & 48 pages. The supplementary Answer Books are of 08 pages. This may be taken into consideration for quoting rates.
5. The size of old answer books, which shall be given to the Printer, shall be of 22x28 cms. (approx) therefore, the size of answer books after changing the cover and trimming should not be less than 20 x26 cms.
6. 1% Wastage of answer books shall be allowed on the condition that, in no way, it shall be mis-utilized by the Agency. A certificate to this effect shall be given by the Agency.
7. The rates to be quoted by the Tenderers shall be inclusive of all taxes. Any rates mentioned in the Financial Bid in segregated form or excluding taxes shall be summarily rejected and no representation shall be entertained in this regard.
8. Payment shall be made for the answer books supplied after changing of title cover to the Region according to the rate quoted for the respective Region. However, the old answer books lifted from one of the Region can be delivered after changing of Title Cover to any of the other Region as per requirement.
9. For the whole supply, paper from only one ‘A’ class Mill shall be used.
10. Paper shall be used of 60 GSM Maplitho for title cover and 105 gsm for OMR sheet. For flying slips on Supplementary Answer Books paper of 60 gsm in the size 21x14 shall be used. The Tenderes are required to submit sample of papers of the above said ‘A’ Class Mill duly signed and stamped along-with the Tender.
11. Delivery in regular installments shall be completed as specified in the work order.
12. The supplier shall be responsible to make all arrangements to ensure complete security and secrecy with regard to safe custody and timely supply of the answer books after change of title cover to the Board. In case of any loss of answer book(s) from the Godown of the supplier or while in transit, the supplier concerned shall liable to be black listed besides legal action and/or penalty as the Board may decide.

13. The Printer shall ensure that the serial number to be printed on each answer books is clearly legible and that no duplicate serial number/missing number is in the packet. A certificate shall be submitted by the contractor that the answer books have been counted physically and there is no error in putting serial number and counting. If errors are noticed in numbering and counting in the answer books, major penalty shall be imposed and deductions shall be made from the bill. The printers shall also have to replace the cover page at their own cost.
14. A penalty of 4% per week subject to a maximum of 10% on the proportionate amount of the Bill on account of delayed supply of the material shall be imposed in case the supply is not made within the stipulated period. The period of delivery shall be as per work order.
15. Tenderers are required to produce evidence of their previous experience in this line.
16. The Firms/Tenderers registered with Central Purchase Organization/NSIC/DGS&D shall be exempted from depositing EMD but they shall be required to make payment of tender fee of Rs. 1,000/-. However, the Performance Security equivalent to 10% value of the work assigned shall be deposited by the successful bidder irrespective of their registration status etc. and Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the Tenderer including warranty obligations. EMD should be refunded to the successful bidder on receipt of performance security.
17. The Earnest Money of the unsuccessful bidder shall be refunded without any interest.
18. In the event of any Tenderer withdrawing after submitting the Tender without sufficient reasons acceptable to the Competent Authority; the Earnest Money/Security Deposit shall be forfeited.
19. 80% Payment of the Bill amount of each installment shall be released on supply of Answer Books after change of title cover in good condition and remaining 20% shall be released after other formalities etc.
20. The supplier shall furnish an undertaking with each Bill that any shortage or deficit found by the Board shall be made good by the Firm. The supplier on completion of the job shall submit a certificate that plates used for printing have been destroyed. The Board shall make payment upon receipt of material.
21. The agency shall have sufficient storage capacity in the firm's Godowns for keeping the Board's answer books safely.
22. The Board shall have the right to get the stock of answer books checked and verified by its officer at any time without notice at the premises of the Agency.
23. The Board reserves the right to terminate the contract at any time without notice and to forfeit part or whole of the Earnest Money/Security Deposit if the Agency fails to make the supply in accordance with the specifications and samples or there is any breach of the terms of the contract on the part of the Agency.
24. The Agency shall be required to give an undertaking that no Answer Books/Supplementary Answer Books, whatsoever, has been printed more than the specified number and has not been left with them after completion and final supply of the Answer Books is made over to the Board. He shall also certify that no Answer Books has gone out of the press by unscrupulous methods. In case any contravention/discrepancy is noticed by the Board during the course of Examination or subsequently the Agency concerned shall be liable to be black-listed, besides 1% penalty shall be imposed and deductions shall be made from the Bill of particular category of Answer Books of the Region.
25. The rates quoted shall be valid for one year only, but can be extended for three year with the consent of both the parties.
26. The Board reserves the sole right to accept or reject any or all Tenders without assigning any reason.
27. A penalty @ 1 % per specification subject to maximum penalty of 5 % may be imposed by the Competent Authority of the Board if the supply is not confirming to the specifications. Deduction/penalty made shall be binding on the Agency.

28. Tax shall be deducted as applicable as per rules on all bills.
29. Rejected material shall be at the supplier's risk and the same must be collected from the Godowns of the office. It shall be replaced at the earliest by the Agency.
30. During the currency of the contract, no revision in rates shall be allowed, except taxes levied by the Central/State Govt. duly notified by a Govt. order.
- 31. The tentative quantity of the Answer Books required to be changed of Title Covers is as given in the attached sheet, which may increase or decrease.**
32. In case the successful Tenderer fails to complete the order in part or in whole, as the case may be, the order shall be cancelled and will be given to the next successful Tenderer and any loss incurred by the Board shall be recovered from the Supplier besides the penalty of not less than 30% of the total value of the order/work not executed by the Supplier shall be imposed in addition to forfeiture of Performance Security.
33. Canvassing in any form is strictly prohibited and will lead to summary rejection of the Bid.
34. In case of dispute, the Chairman's decision shall be binding on both the parties.
35. In case of any dispute, the same shall be subject to the legal jurisdiction of Courts within the Union Territory of Delhi/New Delhi only.
36. In case of any dispute arising under this contract, the same shall be referred to the sole arbitration of Chairman, CBSE, Delhi or any person nominated by him in this regard.

**Acceptance of the Tenderers**

The Terms and the condition enumerated in this Form Clause No. 1 to 36 have been read and understood by me /us and are acceptable to me /us.

**Signature of the Tenderer**  
**Seal with Complete Address**

\_\_\_\_\_  
**Name & Designation** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**E-Mail ID:** \_\_\_\_\_

**Date:**

**Place:**

### **Annexure-III**

#### **ELIGIBILITY CRITERIA**

- a) The Tenderer should have Average Annual turnover of not less than 25 lakhs each in last three financial years ending on March 2016 from similar work or supply of Answer Books. Audited statements and balance sheets/ Accounts be submitted as proof.
- b) The Tenderer should have minimum three years past experience of similar work. (attach documentary evidence i.e. work order in Technical bids).
- c) The Tenderer should have Minimum three work orders of 5 lakhs answer books in a single order in last three years.
- d) The Tenderer should submit samples of offered Paper with the Technical Bid.
- e) The Tenderer should have at least one machine for such work.
- f) The Tenderer should have capacity to execute the work of title change of minimum 10 lakhs answer books per month.



**REQUIREMENT SCHEDULE**

The requirement for **Change of Title Covers of Various Type of Old Answer Books for the Board's Examinations-2017** and its specifications as per details below:

1	<b>Main Answer Books Class X</b>	<p>Change of Title Covers of <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> inclusive of printing on Cover (Front and Back both side Printed with red ink)</p> <p>Thread stitching by machine and wire stitching at two places, to be perforated with "<b>CBSE-17</b>" with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.</p>
2	<b>Main Answer Books Class XII</b>	<p>Change of Title Covers with <b>Title Cover printing in blue colour front side on 60 GSM paper and OMR of 105 GSM in the size 22x28 cms with front side printing in 02 colours and back side single colour printing.</b></p> <p>Thread stitching by machine and wire stitching at two places, to be perforated with "<b>CBSE-17</b>" with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.</p>
3	<b>Answer Books with Graph paper - Class X</b>	<p>Change of Title Covers of <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> inclusive of printing on Cover (Front and Back both side Printed with red ink)</p> <p><b>"WITH GRAPH PAPER" to be printed in capital words in a different colour on the Title Page.</b></p> <p>Thread stitching by machine and wire stitching at two places, to be perforated with "<b>CBSE-17</b>" with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.</p>
4	<b>Answer Books with Graph paper - Class XII</b>	<p>Change of Title Covers with <b>Title Cover printing in blue colour front side on 60 GSM paper and OMR of 105 GSM in the size 22x28 cms with front side printing in 02 colours and back side single colour printing.</b></p> <p><b>"WITH GRAPH PAPER" to be printed in capital words in a different colour on the Title Page.</b></p> <p>Thread stitching by machine and wire stitching at two places, to be perforated with "<b>CBSE-17</b>" with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.</p>
5	<b>Answer books for <u>Blind Candidates</u> - Class-X</b>	<p>Change of Title Covers on <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> and printing will remain the same as mentioned for main Answer Books</p> <p>The answer books are <b><u>to be gummed on top instead of stitching on the left side.</u></b></p>

6	Answer books for <b><u>Blind Candidates</u></b> - Class-XII	<p>Change of Title Cover on <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> and printing will remain the same as mentioned for main Answer Books.</p> <p>The answer books are <b><u>to be gummed on top instead of stitching on the left side.</u></b></p>
7	<b>Supplementary Answer Books</b> <b>Class X/XII</b>	<p>Change of slip in yellow colour on Class-XII supplementary answer books with blue printing and red colour slip on Class-X supplementary answer books with black printing. (size of slip should be 11x14 cms)</p> <p>Thread stitching by machine and wire stitching at two places, to be perforated with "<b><u>CBSE-17</u></b>" with a needle die and serial number printed by printing machine, (auto numbering) to be put on the colour slip page before stitching.</p> <p>Supplementary answer books are to be packed in packet of 200 copies each accurate counting in wrapping paper and then packed in bundles containing 2000 copies in each hessian cloth of superior quality.</p>
8	<b>Practical Answer Books</b> <b>Class XII</b>	<p>Change of Title Cover on <b>60 GSM paper</b> with front and back both printing.</p> <p>Both inner side of title pages ruled with margin rule. Wire stitching at two places, perforation with "<b><u>CBSE-17</u></b>", auto numbering are to be made. Practical Answer Books are to be packed in packets of 200 copies each in century wise and in wrapping paper then packed in bundles containing 2000 copies in each (Thousand wise) in hessian cloth of superior quality.</p>
9	<b>Drawing sheet</b> <b>Class XII</b>	<p>Change of OMR sheet of <b>105 GSM in the size 22x28 cms</b> and perforation with "<b><u>CBSE-17</u></b>", auto numbering are to be made.</p>

**Note: (Important)**

1. The Main/Graph Answer Books for Class - X & XII will be supplied with Adhesive Paper Seal duly printed on it "CBSE 2017" of 2.3 cms. x 3 cms. and affixed in the middle of the Answer Books.
2. The Answer Books for Class - X & XII (Main & Graph) are to be packed after changing of title cover in packets of 100 copies each (accurate counting serial number 1-100 century wise) in wrapping paper and then packed in bundles of 500 each (century wise) in hessian cloth of superior quality. Title to be printed on offset machine in the colour to be approved by the Board with Sl.No. of the Answer Books. The press should have automatic serial number printing arrangement. The Answer Books with hand numbering will not be accepted.

# **CENTRAL BOARD OF SECONDARY EDUCATION**

**SHIKSHA KENDRA, 2, COMMUNITY CENTRE**

**PREET VIHAR, DELHI-110301**

## **QUANTITY OF ANSWER BOOKS REQUIRED TO BE CHANGED OF TITLE COVERS FOR EXAMINATIONS-2017 & NAME OF THE REGIONAL OFFICES WHERE TO BE LIFTED**

<b>Name of Ans. Book</b>	<b>Ajmer</b>	<b>Allahabad</b>	<b>Bhubneshwar</b>	<b>Chennai</b>	<b>Delhi</b>	<b>Dehradun</b>	<b>Guwahati</b>	<b>Punchkula</b>	<b>Patna</b>	<b>Trivandrum</b>	<b>Total</b>
<b>Main X</b>	0	52250	14700	6900	14000	45000	20000	32000	80150	52412	317412
<b>Graph X</b>	0	14500	2500	4600	1500	6500	8000	19000	10950	13000	80550
<b>Main XII</b>	0	60800	23800	0	57000	92000	0	102000	83400	4830	423830
<b>Graph XII</b>	0	23050	6000	1800	16750	3700	2000	32000	36450	4892	126642
<b>Practical XII</b>	0	25700	0	0	32000	85000	10000	62000	104000	65000	383700
<b>Supple X</b>	0	62000	76800	0	76000	121000	10000	110000	219000	19000	693800
<b>Supple XII</b>	0	126400	96000	0	298000	159000	20000	136000	183600	50000	1069000
<b>Blind X</b>	0		0	0	450	50	50	0	0	31	581
<b>Blind XII</b>	0		0	0	199	250	50	0	0	67	566
<b>Draw sheet</b>	0	200	0	0	9900	750	50	0	4080	925	15905
<b>Total</b>	0	364900	219800	13300	505799	513250	70150	493000	721630	210157	3111986

**Note: The quantities may increase or decrease.**

## Annexure-VI

### TENDER FORM

#### Part 'A' - Technical Bid

#### **Tender Form for Change of Title Covers of Various Type of Old Answer Books for the Board's Examinations-2017**

(NOTE: Tenderer must read the enclosed Terms and Conditions before filling up the particulars in this Form.)

#### **1. Particulars of Tenderer :-**

- (i) Name of the Press/Manufacturer \_\_\_\_\_
- (ii) Registration No. and Year of Registration  
(with documentary Evidence) \_\_\_\_\_
- (iii) Organisation to whom the Agency  
has been registered with. (Please attach  
Certificate of Registration) \_\_\_\_\_
- (iv) Office Address and Tel. No. \_\_\_\_\_  
\_\_\_\_\_
- (v) Name(s) of the Proprietor/ \_\_\_\_\_ Mobile No. \_\_\_\_\_  
Partners Name \_\_\_\_\_ Mobile No. \_\_\_\_\_  
E mail ID :- \_\_\_\_\_

#### **2. Past Experience (last three years)**

2.1 :

Year	Name of the Board/ Institution	Quantity	Value of Contract	Details of work executed (with proof)

\* **Total period of experience in manufacturing of Answer books along with the names of the Board/Institutions. The copy of work orders for each year may be enclosed.**

- 2.2 Has the firm ever been debarred/  
Black listed by any Organisation?  
If 'Yes' the details thereof. \_\_\_\_\_
- 2.3 Details of Award/Certificate of Merit etc.  
received from any Board/Organisation.  
(Please attach Copy of Certificate(s)) \_\_\_\_\_
- 2.4 Sample of paper of 60 GSM and coloured  
paper to be used as flying slip of 60 GSM  
on the Answer Books for Class X & XII  
Answer books of 'A' Class Mill  
(to be attached duly signed and stamped). \_\_\_\_\_
- 2.5 Sample of OMR Sheet of 105 GSM to be  
used on Answer Books for Class -X & XII  
(To be attached duly signed & stamped) \_\_\_\_\_

## **Essential pre-requisite**

### **3. Infrastructural details –**

#### **a) PHYSICAL/CAPITAL:**

- i. Type & total no. of machines available for such work (should have at least one machine): \_\_\_\_\_
- ii. Capacity of the machines to manufacture and deliver all the allotted work within 3-4 Months F.O.R. at, Ajmer, Allahabad, Bhubneswar, Chennai, Delhi, Dehradun, Guwahati, Panchkula, Patna and Thiruvananthapuram based offices. (Yes/No)
- iii. Facility of automatic serial numbering for Answer Books. (Yes/No)
- iv. Capacity of storage of Answer books in Firm's godowns (Mention area in Sq.Fts.) (Yes/No)

#### **b) FINANCIAL:**

Annual turnover (during last three Financial Year): 2013-2014 Rs. \_\_\_\_\_  
(Attach duly audited statements for each Financial Year) 2014-2015 Rs. \_\_\_\_\_  
2015-2016 Rs. \_\_\_\_\_

### **4. PARTICULARS OF EARNEST MONEY & TENDER FEE:**

<b>EARNEST MONEY</b>	<b>TENDER FEE</b>
i) Amount : _____	i) Amount : _____
ii) D.D./B.G. No. : _____	ii) D.D./Cash Receipt No. : _____
iii) Issuing Bank with date of issue : _____	iii) Issuing Bank with date of issue : _____

The Terms and Conditions of the tender are acceptable to me/us. \_\_\_\_\_

Signature of the Tenderer With official seal  
and complete Address \_\_\_\_\_

Mobile/Telephone No. \_\_\_\_\_

Date: \_\_\_\_\_

#### **The Tender Form for Technical Bid should contain –**

- ☐ Copy of Registration Certificate.
- ☐ Sample of **paper** to be used duly signed and stamped.
- ☐ Earnest money deposit.
- ☐ Photocopy of Work Orders, Certificates etc. as desired in Technical Bid duly certified by the Tenderer with seal on it.
- ☐ Certificate of registration with NSIC, Ministry/Deptt. concerned in case of non-submission of EMD amount.
- ☐ Copy of PAN should be attached with the tender.
- ☐ Copy of Certificate of registration under VAT.

## CENTRAL BOARD OF SECONDARY EDUCATION

Part 'B' – Financial Bid

I/We \_\_\_\_\_ hereby submit Tender for **Change of Title Covers of Various Type of Old Answer Books for 2017 Examinations** as per specifications and terms & conditions given in the Tender Form at the rate given below which are inclusive of the cost of paper as per specifications, **all Taxes including Excise Duty, VAT, CST & local taxes etc. and delivery F.O.R. (both side i.e. old answer books to be collected from the Regional Offices and delivery of answer books after change of title cover to the Regional Offices), no extra cost would be given:-**

1	<b>Main Answer Books - Class X</b>  Change of Title Covers of <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> inclusive of printing on Cover (Front and Back both side Printed with red ink)  Thread stitching by machine and wire stitching at two places, to be perforated with " <b>CBSE-17</b> " with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
2	<b>Main Answer Books - Class XII</b>  Change of Title Covers with <b>Title Cover printing in blue colour front side on 60 GSM paper and OMR of 105 GSM in the size 22x28 cms with front side printing in 02 colours and back side single colour printing.</b>  Thread stitching by machine and wire stitching at two places, to be perforated with " <b>CBSE-17</b> " with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
3	<b>Answer Books with Graph paper - Class X</b>  Change of Title Covers of <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> inclusive of printing on Cover (Front and Back both side Printed with red ink)  <b>"WITH GRAPH PAPER" to be printed in capital words in a different colour on the Title Page.</b>  Thread stitching by machine and wire stitching at two places, to be perforated with " <b>CBSE-17</b> " with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000

4	<b>Answer Books with Graph paper – Class XII</b>  Change of Title Covers with <b>Title Cover printing in blue colour front side on 60 GSM paper and OMR of 105 GSM in the size 22x28 cms with front side printing in 02 colours and back side single colour printing.</b>  <b>“WITH GRAPH PAPER”</b> to be printed in <b>capital words</b> in a different colour on the Title Page.  Thread stitching by machine and wire stitching at two places, to be perforated with <b>“CBSE-17”</b> with a needle die and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching.	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
5	<b>Answer books for <u>Blind Candidates</u> - Class-X</b>  Change of Title Covers on <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> and printing will remain the same as mentioned for main Answer Books  The answer books are <b><u>to be gummed on top instead of stitching on the left side.</u></b>	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
6	<b>Answer books for <u>Blind Candidates</u> - Class-XII</b>  Change of Title Cover on <b>60 GSM paper and OMR sheet of 105 GSM in the size 22x28 cms</b> and printing will remain the same as mentioned for main Answer Books.  The answer books are <b><u>to be gummed on top instead of stitching on the left side.</u></b>	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000

7	<b>Supplementary Answer Books - Class X/XII</b>  Change of slip in yellow colour on Class-XII supplementary answer books with blue printing and red colour slip on Class-X supplementary answer books with black printing).  Thread stitching by machine and wire stitching at two places, to be perforated with " <b>CBSE-17</b> " with a needle die and serial number printed by printing machine, (auto numbering) to be put on the colour slip page before stitching.	Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
8	<b>Practical Answer Books - Class XII</b>  Change of Title Cover on <b>60 GSM paper</b> with front and back both printing.  Both inner side of title pages ruled with margin rule. Wire stitching at two places, perforation with " <b>CBSE 2017</b> ", auto numbering are to be made. Answer Books are to be packed in packets of 200 copies each in century wise and in wrapping paper then packed in bundles containing 2000 copies in each (Thousand wise) in hessian cloth of superior quality.	Thiruvanthapuram	@Rs .....per 1000
		Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
		Punchkula	@Rs .....per 1000
9	<b>Drawing sheet - Class XII</b>  Change of OMR sheet of <b>105 GSM in the size 22x28 cms</b> and perforation with " <b>CBSE 2017</b> ", auto numbering are to be made.	Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
		Ajmer	@Rs .....per 1000
		Allahabad	@Rs .....per 1000
		Bhubaneswar	@Rs .....per 1000
		Chennai	@Rs .....per 1000
		Delhi	@Rs .....per 1000
		Dehradun	@Rs .....per 1000
		Guwahati	@Rs .....per 1000
10	Adhesive paper seal duly printed " <b>CBSE 2017</b> " of size 2.3 cms. x 3 cms. to be affixed on Class- X & XII Main/Graph Answer Books.	Punchkula	@Rs .....per 1000
		Patna	@Rs .....per 1000
		Thiruvanthapuram	@Rs .....per 1000
			@Rs .....per 1000

The Terms and Conditions for 'Change of Title Covers of Various Type of Old Answer Books for the Board's Examinations-2017 given along with the Tender are acceptable to me/us.

The rates are inclusive of all taxes.

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